

State of Misconsin 2003 - 2004 LEGISLATURE

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DOA:.....Caucutt – BB0191, Department of Employment Relations merger into the Department of Administration

FOR 2003-05 BUDGET — NOT READY FOR INTRODUCTION

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AN ACT ...; relating to: the budget.

Analysis by the Legislative Reference Bureau STATE GOVERNMENT

STATE EMPLOYMENT

This bill eliminates DER and transfers its powers and duties to DOA. Currently, DER is charged with administering the state civil service system, establishing and maintaining the state's classification system, crafting the compensation plan for most nonrepresented state employees for submission to the Joint Committee on Employment Relations, establishing procedures for recruitment, selection, appointment, and promotion for classified positions in the state civil service, developing and maintaining the career executive service, and administering the hazardous employment program. The bill also authorizes two additional unclassified division administrator positions in DOA as well as an unclassified position in the office of the secretary of administration to advise and assist the secretary on certain employment relations.

For further information see the **state** fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

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SECTION 1. 13.121 (4) of the statutes is amended to read:

13.121 (4) Insurance. For the purpose of premium determinations under s. 40.05 (4) and (5) each member of the legislature shall accrue sick leave at a rate equivalent to a percentage of time worked recommended for such positions by the secretary of employment relations administration and approved by the joint committee on employment relations in the same manner as compensation for such positions is determined under s. 20.923. This percentage of time worked shall be applied to the sick leave accrual rate established under s. 230.35 (2). The approved percentage shall be incorporated into the compensation plan under s. 230.12 (1).

Section 2. 13.123 (1) (a) 1. of the statutes is amended to read:

13.123 (1) (a) 1. Any member of the legislature who has signified, by affidavit filed with the department of administration, the necessity of establishing a temporary residence at the state capital for the period of any regular or special legislative session shall be entitled to an allowance for expenses incurred for food and lodging for each day that he or she is in Madison on legislative business, but not including any Saturday or Sunday unless the legislator is in actual attendance on such day at a session of the legislature or a meeting of a standing committee of which the legislator is a member. The amount of the allowance for each biennial session shall be 90% of the per diem rate for travel for federal government business within the city of Madison, as established by the federal general services administration. For the purpose of determining the amount of the allowance, the secretary of employment relations administration shall certify to the chief clerk of each house the federal per diem rate in effect on December 1, or the first business day thereafter if December 1 is not a business day, in each even—numbered year. Each legislator shall file an affidavit with the chief clerk of his or her house certifying the specific dollar

amount within the authorized allowance the member wishes to receive. Such affidavit, when filed, shall remain in effect for the biennial session.

SECTION 3. 13.20 (2) of the statutes is amended to read:

13.20 (2) Pay ranges; duration of employment. All legislative employees shall be paid in accordance with the compensation and classification plan for employees in the classified civil service within ranges approved by the joint committee on legislative organization. The secretary of employment relations administration shall make recommendations concerning a compensation and classification schedule for legislative employees if requested to do so by the joint committee on legislative organization or by the committee on organization of either house. If the joint committee does not approve pay ranges for legislative employees, the committee on organization of either house may approve pay ranges for its employees. Appointments shall be made for the legislative session, unless earlier terminated by the appointing officer.

SECTION 4. 13.48 (2) (j) of the statutes is amended to read:

13.48 (2) (j) No later than the first day of the 7th month after the effective date of each biennial budget act, the secretary of employment relations administration shall report to the building commission, in writing, regarding the desirability of including plans for day care facility space in the plans for any construction or major remodeling project, enumerated in the state building program in the biennial budget act, for any state office building. Based upon the report of the secretary of employment relations administration, the building commission may direct that plans for day care facility space be included in the plans for that construction or major remodeling project.

Section 5. 13.51 (2) (b) of the statutes is amended to read:

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13.51 (2) (b) The secretary of employment relations administration or the secretary's designee.

SECTION 6. 15.103 (3m) of the statutes is created to read:

- 15.103 (3m) DIVISION OF MERIT RECRUITMENT AND SELECTION. (a) There is created in the department of administration a division of merit recruitment and selection.
- (b) The chief justice of the supreme court, the speaker of the assembly, the president of the senate, and two individuals appointed by the governor, one of whom may not be employed by the state, or their designees, shall compile a list of qualified individuals to serve as the administrator of the division of merit recruitment and selection in the department of administration. The governor shall appoint an individual from this list to serve as administrator or the governor shall request that the chief justice of the supreme court, the speaker of the assembly, the president of the senate, and two individuals appointed by the governor, one of whom may not be employed by the state, or their designees, submit another list of 3 qualified individuals. The chief justice of the supreme court, the speaker of the assembly, the president of the senate, and two individuals appointed by the governor, one of whom may not be employed by the state, or their designees, shall continue to submit lists of 3 qualified individuals until such time that the governor appoints an individual from a list. The individual shall be appointed for a 5-year term.

SECTION 7. 15.16 (1) (intro.) of the statutes is amended to read:

15.16 (1) EMPLOYEE TRUST FUNDS BOARD. (intro.) The employee trust funds board shall consist of the governor or the governor's designee on the group insurance board, the secretary of employment relations administration or the secretary's designee and 11 persons appointed or elected for 4—year terms as follows:

SECTION 8. 15.165 (2) of the statutes is amended to read:

15.165 (2) GROUP INSURANCE BOARD. There is created in the department of
employee trust funds a group insurance board. The board shall consist of the
governor, the attorney general, the secretary of administration, the secretary of
$\underline{\text{employment relations}}$ and the commissioner of insurance or their designees, and 5
persons appointed for 2–year terms, of whom one shall be an insured participant in
the Wisconsin retirement system who is not a teacher, one shall be an insured
participant in the Wisconsin retirement system who is a teacher, one shall be an
insured participant in the Wisconsin retirement system who is a retired employee,
and one shall be an insured employee of a local unit of government.
SECTION 9. 15.17 of the statutes is repealed.
SECTION 10. 15.173 of the statutes is repealed.
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SECTION 11. 15.175 (title) of the statutes is repealed.
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SECTION 12. 15.175 (1) of the statutes is renumbered 15.105 (25m) and amended to read: 15.105 (25m) STATE EMPLOYEES SUGGESTION BOARD. There is created in the department of employment relations administration a state employees suggestion board consisting of 3 persons, at least one of whom shall be a state officer or employee, appointed for 4—year terms.
SECTION 12. 15.175 (1) of the statutes is renumbered 15.105 (25m) and amended to read: 15.105 (25m) State employees suggestion board. There is created in the department of employment relations administration a state employees suggestion board consisting of 3 persons, at least one of whom shall be a state officer or employee, appointed for 4—year terms. Section 13. 15.177 (title) of the statutes is repealed.

administration a council on affirmative action consisting of 15 members appointed

for 3-year terms. A majority of the members shall be public members and a majority

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of the members shall be minority persons, women and persons with a disability appointed with consideration to the appropriate representation of each group.

Section 15. 16.004 (7) (a) of the statutes is amended to read:

16.004 (7) (a) The secretary shall establish and maintain a personnel management information system which shall be used to furnish the governor, and the legislature and the department of employment relations with current information pertaining to authorized positions, payroll and related items for all civil service employees, except employees of the office of the governor, the courts and judicial branch agencies, and the legislature and legislative service agencies. It is the intent of the legislature that the University of Wisconsin System provide position and other information to the department and the legislature, which includes appropriate data on each position, facilitates accountability for each authorized position and traces each position over time. Nothing in this paragraph may be interpreted as limiting the authority of the board of regents of the University of Wisconsin System to allocate and reallocate positions by funding source within the legally authorized levels.

Section 16. 16.40 (18) of the statutes is amended to read:

16.40 (18) REQUIRE AGENCIES TO PROVIDE COPIES. Require each state agency, at the time that the agency submits a request to the department for an increased appropriation to be provided in an executive budget bill which is necessitated by the compensation plan under s. 230.12 or a collective bargaining agreement approved under s. 111.92, to provide a copy of the request to the secretary of employment relations and the joint committee on employment relations.

SECTION 17. 16.415 (1) of the statutes is amended to read:

draw, sign, or issue, or authorize the drawing, signing, or issuing of any warrant on the treasurer or other disbursing officer of the state to pay any compensation to any person in the classified service of the state unless an estimate, payroll, or account for such compensation, containing the names of every person to be paid, bears the certificate of the appointing authority that each person named in the estimate, payroll or account has been appointed, employed, or subject to any other personnel transaction in accordance with, and that the pay for the person has been established in accordance with, the law, compensation plan, or applicable collective bargaining agreement, and applicable rules of the secretary of employment relations and the administrator of the division of merit recruitment and selection in the department of employment relations then in effect.

SECTION 18. 16.415 (3) of the statutes is amended to read:

16.415 (3) Any sums paid contrary to this section may be recovered from any appointing authority making such appointments in contravention of law or of the rules promulgated pursuant thereto, or from any appointing authority signing or countersigning or authorizing the signing or countersigning of any warrant for the payment of the same, or from the sureties on the official bond of any such appointing authority, in an action in the circuit court for any county within the state, maintained by the secretary of employment relations administration, or by a citizen resident therein, who is assessed for, and liable to pay, or within one year before the commencement of the action has paid, a state, city or county tax within this state. All moneys recovered in any action brought under this section when collected, shall be paid into the state treasury except that if a citizen taxpayer is plaintiff in any such

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action he or she shall be entitled to receive for personal use the taxable cost of such action and 5% of the amount recovered as attorney fees.

SECTION 19. 16.50 (3) of the statutes is amended to read:

16.50 (3) LIMITATION ON INCREASE OF FORCE AND SALARIES. No department, except the legislature or the courts, may increase the pay of any employee, expend money or incur any obligation except in accordance with the estimate that is submitted to the secretary as provided in sub. (1) and approved by the secretary or the governor. No change in the number of full-time equivalent positions authorized through the biennial budget process or other legislative act may be made without the approval of the joint committee on finance, except for position changes made by the governor under s. 16.505 (1) (c) or (2), by the University of Wisconsin Hospitals and Clinics Board under s. 16.505 (2n) or by the board of regents of the University of Wisconsin System under s. 16.505 (2m) or (2p). The secretary may withhold, in total or in part, the funding for any position, as defined in s. 230.03 (11), as well as the funding for part-time or limited term employees until such time as the secretary determines that the filling of the position or the expending of funds is consistent with s. 16.505 and with the intent of the legislature as established by law or in budget determinations, or the intent of the joint committee on finance in creating or abolishing positions under s. 13.10, the intent of the governor in creating or abolishing positions under s. 16.505 (1) (c) or (2) or the intent of the board of regents of the University of Wisconsin System in creating or abolishing positions under s. 16.505 (2m) or (2p). Until the release of funding occurs, recruitment or certification for the position may not be undertaken. The secretary shall submit a quarterly report to the joint committee on finance of any position changes made by the governor under s. 16.505 (1) (c). No pay increase may be approved unless it is at the rate or

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within the pay ranges prescribed in the compensation plan or as provided in a collective bargaining agreement under subch. V of ch. 111. At the request of the secretary of employment relations, the The secretary of administration may authorize the temporary creation of pool or surplus positions under any source of funds if the secretary of employment relations determines that temporary positions are necessary to maintain adequate staffing levels for high turnover classifications, in anticipation of attrition, to fill positions for which recruitment is difficult. Surplus or pool positions authorized by the secretary shall be reported quarterly to the joint committee on finance in conjunction with the report required under s. 16.54 (8).

Section 20. 16.705 (3) (intro.) of the statutes is amended to read:

16.705 (3) (intro.) Contracts for contractual services shall be submitted by the department for the review and approval of the <u>The</u> secretary of employment relations prior to award, under conditions established by rule of the department. The secretary of employment relations, shall review such contracts for contractual services in order to ensure that agencies:

SECTION 21. 19.45 (11) (a) of the statutes is amended to read:

19.45 (11) (a) The administrator of the division of merit recruitment and selection in the department of employment relations administration shall, with the board's advice, promulgate rules to implement a code of ethics for classified and unclassified state employees except state public officials subject to this subchapter, unclassified personnel in the University of Wisconsin System and officers and employees of the judicial branch.

Section 22. 20.505 (1) (a) of the statutes is amended to read:

20.505 (1) (a) General program operations. The amounts in the schedule for administrative supervision, policy and fiscal planning and management and

- 1 prosecution services and to defray the expenses incurred by the building commission
- 2 not otherwise appropriated and to administer the civil service system under ch. 230
- 3 and for paying awards under s. 230.48 and to defray the expenses of the state
- 4 employees suggestion board.
 - **SECTION 23.** 20.512 (intro.) of the statutes is repealed.
 - ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.
- 6 **SECTION 24.** 20.512 (1) (title) of the statutes is repealed.
 - ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.
 - **SECTION 25.** 20.512 (1) (a) of the statutes is repealed.
 - ****NOTE: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.
 - **Section 26.** 20.512 (1) (i) of the statutes is renumbered 20.505 (1) (ic).
 - ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.
 - **SECTION 27.** 20.512 (1) (j) of the statutes is repealed.
 - ****NOTE: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.
 - **SECTION 28.** 20.512 (1) (jm) of the statutes is renumbered 20.505 (1) (jc).
 - ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.
 - 20.505(1)(k SECTION 29. 20.512 (1) (k) of the statutes is feeded. ****Note: This Section involves a change in an appropriation that must be
 - SECTION 31. 20.512 (1) (km) of the statutes is renumbered 20.505 (1) (kg)

 ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.

 Section 32. 20.512 (1) (m)

 - - ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.



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Section 33. 20.512 (1) (pz) of the statutes is repealed.

****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.

Section 34. 20.512 (2) of the statutes is repealed.

****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.

SECTION 35. 20.901 (1) (b) of the statutes is amended to read:

20.901 (1) (b) Notwithstanding ss. 230.047 and 230.29, in the case of an emergency which is the result of natural or human causes, state agencies may cooperate to maintain required state services through the temporary interchange of employees. The interchange of employees may be of 2 types: where an appointing authority declares an emergency in writing to the governor; or where the governor or his or her designee declares an emergency. If an appointing authority declares an emergency, the interchange of employees is voluntary on the part of those employees designated by the sending state agency as available for interchange. If the governor or his or her designee declares an emergency, the governor may require a temporary interchange of employees. An emergency which is declared by an appointing authority may not exceed 72 hours unless an extension is approved by the governor or his or her designee. An employee who is assigned temporary interchange duties may be required to perform work which is not normally performed by the employee or described in his or her position classification. An interchange employee shall be paid at the rate of pay for the employee's permanent job unless otherwise authorized by the secretary of employment relations administration. State agencies receiving employees on interchanges shall keep appropriate records and reimburse the sending state agencies for authorized salaries and expenses. The secretary of

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employment relations administration may institute temporary pay administration policies as required to facilitate the handling of such declared emergencies.

SECTION 36. 20.916 (2) of the statutes is amended to read:

20.916 (2) REIMBURSEMENT OF JOB APPLICANTS. Subject to rules of the secretary of the department of employment relations administration, reimbursement may be made to applicants for all or part of actual and necessary travel expenses incurred in connection with oral examination and employment interviews.

SECTION 37. 20.916 (4) (a) of the statutes is amended to read:

20.916 (4) (a) If any state agency determines that the duties of any employee require the use of an automobile, it may authorize such employee to use a personal automobile in the employee's work for the state, and reimburse the employee for such at a rate which is set biennially by the department of employment relations administration under sub. (8) subject to the approval of the joint committee on employment relations.

SECTION 38. 20.916 (4m) (b) of the statutes is amended to read:

20.916 (4m) (b) Except as otherwise provided in this paragraph, if any state agency determines that an employee's duties require the use of a motor vehicle, and use of a personal motor vehicle is authorized by the agency under similar circumstances, the agency shall authorize the employee to use a personal motorcycle for the employee's duties and shall reimburse the employee for the use of the motorcycle at rates determined biennially by the secretary of employment relations administration under sub. (8), subject to the approval of the joint committee on employment relations. No state agency may authorize an employee to use or reimburse an employee for the use of a personal motorcycle under this paragraph if more than one individual is transported on the motorcycle. All allowances for the use

of a motorcycle shall be paid upon approval and certification of the amounts payable by the head of the state agency for which the employee performs duties to the department of administration.

SECTION 39. 20.916 (5) (a) of the statutes is amended to read:

20.916 (5) (a) Whenever any state agency determines that the duties of any member or employee require the use of an airplane, it may authorize him or her to charter such airplane with or without a pilot; and it may authorize any member or employee to use his or her personal airplane and reimburse him or her for such use at a rate set biennially by the department of employment relations administration under sub. (8), subject to the approval of the joint committee on employment relations. Such reimbursement shall be made upon the certification of the amount by the head of the state agency to the department of administration.

SECTION 40. 20.916 (8) (a) of the statutes is amended to read:

20.916 (8) (a) The secretary of employment relations administration shall recommend to the joint committee on employment relations uniform travel schedule amounts for travel by state officers and employees whose compensation is established under s. 20.923 or 230.12. Such amounts shall include maximum permitted amounts for meal and lodging costs, special allowance expenses under sub. (9) (d), and porterage tips, except as authorized under s. 16.53 (12) (c). In lieu of the maximum permitted amounts for expenses under sub. (9) (b), (c), and (d), the secretary may recommend to the committee a per diem amount and method of reimbursement for any or all expenses under sub. (9) (b), (c), and (d).

SECTION 41. 20.916 (9) (f) 1. of the statutes is amended to read:

20.916 (9) (f) 1. Scheduled air travel. Reimbursement for air travel shall be limited to the lowest appropriate airfare, as determined by the secretary of

employment relations administration. An employee may be reimbursed for air travel
at a rate other than the lowest appropriate airfare only if the employee submits a
written explanation of the reasonableness of the expense.

Section 42. 20.917 (1) (c) of the statutes is amended to read:

20.917 (1) (c) Reimbursement for moving expenses may be granted to a person reporting to his or her first place of employment or reporting upon reemployment after leaving the civil service, if reimbursement is recommended by the appointing authority and approved in writing by the secretary of employment relations administration prior to the time when the move is made.

SECTION 43. 20.917 (2) (a) of the statutes is amended to read:

20.917 (2) (a) The secretary of employment relations administration shall recommend a maximum dollar amount which may be permitted for reimbursement of any employee moving costs under sub. (1) (a) to (c), subject to the limitations prescribed in par. (b). This amount shall be submitted for the approval of the joint committee on employment relations in the manner provided in s. 20.916 (8), and upon approval shall become a part of the compensation plan under s. 230.12 (1).

Section 44. 20.917 (3) (a) 1. of the statutes is amended to read:

20.917 (3) (a) 1. Lodging allowances shall be in accordance with the schedule established by the secretary of employment relations administration, but may not exceed the rate established under s. 13.123 (1) (a) 1.

SECTION 45. 20.917 (3) (a) 2. of the statutes is amended to read:

20.917 (3) (a) 2. Lodging allowance payments are subject to prior approval in writing by the secretary of employment relations administration.

SECTION 46. 20.917 (5) (b) of the statutes is amended to read:

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20.917 (5) (b) Payments under this subsection are in addition to any payments made under sub. (1). Payments under this subsection may be made only with the prior written approval of the secretary of employment relations administration.

SECTION 47. 20.917 (6) of the statutes is amended to read:

20.917 (6) The secretary of employment relations administration may, in writing, delegate to an appointing authority the authority to approve reimbursement for moving expenses under sub. (1) (c), a temporary lodging allowance under sub. (3) (a) 2. or expenses under sub. (5) (b).

SECTION 48. 20.923 (4) (intro.) of the statutes is amended to read:

20.923 (4) STATE AGENCY POSITIONS. (intro.) State agency heads, the administrator of the division of merit recruitment and selection in the department of employment relations administration and commission chairpersons and members shall be identified and limited in number in accordance with the standardized nomenclature contained in this subsection, and shall be assigned to the executive salary groups listed in pars. (a) to (i). Except for positions specified in par. (c) 3m. and sub. (12), all unclassified division administrator positions enumerated under s. 230.08 (2) (e) shall be assigned, when approved by the joint committee on employment relations, by the secretary of employment relations administration to one of 10 executive salary groups. The joint committee on employment relations, by majority vote of the full committee, may amend recommendations for initial position assignments and changes in assignments to the executive salary groups submitted by the secretary of employment relations administration. All division administrator assignments and amendments to assignments of administrator positions approved by the committee shall become part of the compensation plan. Whenever a new unclassified division administrator position is created, the appointing authority may

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set the salary for the position until the joint committee on employment relations approves assignment of the position to an executive salary group. If the committee approves assignment of the position to an executive salary group having a salary range minimum or maximum inconsistent with the salary paid to the incumbent at the time of such approval, the incumbent's salary shall be adjusted by the appointing authority to conform with the committee's action, effective on the date of that action. Positions are assigned as follows:

Section 49. 20.923 (4) (c) 3m. of the statutes is amended to read:

20.923 (4) (c) 3m. Employment relations Administration, department of; division of merit recruitment and selection: administrator.

SECTION 50. 20.923 (4) (g) 1m. of the statutes is repealed.

SECTION 51. 20.923 (4g) (intro.) of the statutes is amended to read:

20.923 (4g) University of Wisconsin System senior executive positions. (intro.) A compensation plan consisting of 9 university senior executive salary groups is established for certain administrative positions at the University of Wisconsin System. The salary ranges and adjustments to the salary ranges for the university senior executive salary groups 1 and 2 shall be contained in the recommendations of the secretary of employment relations administration under s. 230.12 (3) (e). The salary ranges and adjustments to the salary ranges for university senior executive salary groups 3 to 9 shall be determined by the board of regents of the University of Wisconsin System based on an analysis of salaries paid for similar positions at comparable universities in other states. The board of regents shall set the salaries for these positions within the ranges to which the positions are assigned to reflect the hierarchical structure of the system, to recognize merit, to permit orderly salary progression and to recognize competitive factors. The salary of any

incumbent in the positions identified in pars. (ae) to (f) may not exceed the maximum of the salary range for the group to which the position is assigned. The positions are assigned as follows:

SECTION 52. 20.923 (6) (ae) of the statutes is created to read:

20.923 (6) (ae) Administration, department of: a position in the office of the secretary of administration to advise and assist the secretary on matters related to affirmative action, equal employment opportunity, diversity, and other state employment relation matters.

SECTION 53. 20.923 (7) (intro.) of the statutes is amended to read:

20.923 (7) Wisconsin Technical College System senior executive positions. (intro.) The salary range for the director and the executive assistant of the Wisconsin Technical College System shall be contained in the recommendations of the secretary of employment relations administration under s. 230.12 (3) (e). The board of the Wisconsin Technical College System shall set the salaries for these positions within the range to which the positions are assigned to recognize merit, to permit orderly salary progression, and to recognize competitive factors. The salary of any incumbent in the positions identified in pars. (a) and (b) may not exceed the maximum of the salary range for the group to which the position is assigned. The positions are assigned as follows:

SECTION 54. 36.09 (1) (i) of the statutes is amended to read:

36.09 (1) (i) Upon recommendation of the president and the administrator of the division of merit recruitment and selection in the department of employment relations administration, the board and the secretary of employment relations administration shall jointly adopt general policies governing the designation of positions to be exempt from the classified service as academic staff as defined in s.

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36.15 (1) (a) and (b). No position in the classified service may be designated as an academic staff position under the general policies unless the secretary of employment relations administration approves the designation.

SECTION 55. 36.09 (1) (j) of the statutes is amended to read:

36.09 (1) (j) Except where such matters are a subject of bargaining with a certified representative of a collective bargaining unit under s. 111.91, the board shall establish salaries for persons not in the classified staff prior to July 1 of each year for the next fiscal year, and shall designate the effective dates for payment of the new salaries. In the first year of the biennium, payments of the salaries established for the preceding year shall be continued until the biennial budget bill is enacted. If the budget is enacted after July 1, payments shall be made following enactment of the budget to satisfy the obligations incurred on the effective dates, as designated by the board, for the new salaries, subject only to the appropriation of funds by the legislature and s. 20.928 (3). This paragraph does not limit the authority of the board to establish salaries for new appointments. The board may not increase the salaries of employees specified in ss. 20.923 (5) and (6) (m) and 230.08 (2) (d) under this paragraph unless the salary increase conforms to the proposal as approved under s. 230.12 (3) (e) or the board authorizes the salary increase to correct salary inequities under par. (h), to fund job reclassifications or promotions, or to recognize competitive factors. The board may not increase the salary of any position identified in s. 20.923 (4g) under this paragraph unless the salary increase conforms to the proposal as approved under s. 230.12 (3) (e) or the board authorizes the salary increase to correct a salary inequity or to recognize competitive factors. The board may not increase the salary of any position identified in s. 20.923 (4g) (ae) and (am) to correct a salary inequity that results from the

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appointment of a person to a position identified in s. 20.923 (4g) (ae) and (am) unless the increase is approved by the department of employment relations administration. The granting of salary increases to recognize competitive factors does not obligate inclusion of the annualized amount of the increases in the appropriations under s. 20.285 (1) for subsequent fiscal bienniums. No later than October 1 of each year, the board shall report to the joint committee on finance and the departments department of administration and employment relations concerning the amounts of any salary increases granted to recognize competitive factors, and the institutions at which they are granted, for the 12-month period ending on the preceding June 30.

Section 56. 36.27 (1) (am) 2. of the statutes is amended to read:

36.27 (1) (am) 2. The approved recommendations of the secretary of employment relations administration for compensation and fringe benefits for classified staff, for unclassified employees specified in s. 230.12 (1) (a) 1. b., and for unclassified employees specified in s. 230.12 (3) (e). If these recommendations have not been approved by the joint committee on employment relations by the time the board sets academic fees, the board may raise academic fees for resident undergraduate students by an amount sufficient to fund the recommendations of the secretary of employment relations administration for compensation and fringe benefits for classified staff and for unclassified employees specified in s. 230.12 (1) (a) 1. b. and the board's recommendations for unclassified employees specified in s. 230.12 (3) (e). If the secretary of employment relations administration has not made recommendations by the time the board sets academic fees, the board may raise academic fees for resident undergraduate students by an amount sufficient to fund the board's estimate of compensation and fringe benefits for classified staff and for unclassified employees specified in s. 230.12 (1) (a) 1. b. and the board's

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recommendations for unclassified employees specified in s. 230.12 (3) (e). If the board sets academic fees based upon the board's estimate and the board's unapproved recommendations, and the recommendations of the board and the secretary of employment relations administration as finally approved by the joint committee on employment relations call for a lower rate of compensation and fringe benefits than the board's estimate and unapproved recommendations, the board shall lower academic student fees for resident undergraduate students for the next academic year by an amount equal to the difference between the academic fees charged and an amount sufficient to fund the approved recommendations. If the board sets academic fees based upon the board's estimate and unapproved recommendations, and the recommendations of the board and the secretary of employment relations administration as finally approved by the joint committee on employment relations call for a higher rate of compensation and fringe benefits than the board's estimate and unapproved recommendations, the board may raise academic student fees for resident undergraduate students for the next academic year by an amount equal to the difference between the academic fees charged and an amount sufficient to fund the approved recommendations.

SECTION 57. 40.05 (1) (b) of the statutes is amended to read:

40.05 (1) (b) In lieu of employee payment, the employer may pay all or part of the contributions required by par. (a), but all the payments shall be available for benefit purposes to the same extent as required contributions deducted from earnings of the participating employees. Action to assume employee contributions as provided under this paragraph shall be taken at the time and in the form determined by the governing body of the participating employer. The state shall pay under this paragraph for employees who are covered by a collective bargaining

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agreement under subch. V of ch. 111 and for employees whose fringe benefits are determined under s. 230.12 an amount equal to 4% of the earnings paid by the state unless otherwise provided in a collective bargaining agreement under subch. V of ch. 111 or unless otherwise determined under s. 230.12. The University of Wisconsin Hospitals and Clinics Authority shall pay under this paragraph for employees who are covered by a collective bargaining agreement under subch. I of ch. 111 and for employees whose fringe benefits are determined under s. 233.10 an amount equal to 4% of the earnings paid by the authority unless otherwise provided in a collective bargaining agreement under subch. I of ch. 111 or unless otherwise determined under s. 233.10. The state shall pay under this paragraph for employees who are not covered by a collective bargaining agreement under subch. V of ch. 111 and for employees whose fringe benefits are not determined under s. 230.12 an amount equal to 4% of the earnings paid by the state unless a different amount is recommended by the secretary of employment relations administration and approved by the joint committee on employment relations in the manner provided for approval of changes in the compensation plan under s. 230.12 (3). The University of Wisconsin Hospitals and Clinics Authority shall pay under this paragraph for its employees who are not covered by a collective bargaining agreement under subch. I of ch. 111 an amount equal to 4% of the earnings paid by the authority unless a different amount is established by the board of directors of the authority under s. 233.10.

Section 58. 40.05 (4) (ar) of the statutes is amended to read:

40.05 (4) (ar) The employer shall pay under par. (a) for employees who are not covered by a collective bargaining agreement under subch. I or V of ch. 111 and for employees whose health insurance premium contribution rates are not determined under s. 230.12 or 233.10 an amount equal to the amount specified in par. (ag) unless

a different amount is recommended by the secretary of employment relations administration and approved by the joint committee on employment relations in the manner provided for approval of changes in the compensation plan under s. 230.12 (3).

SECTION 59. 40.05 (4g) (a) 4. of the statutes is amended to read:

40.05 (4g) (a) 4. Has received a military leave of absence under s. 230.32 (3) (a) or 230.35 (3), under a collective bargaining agreement under subch. V of ch. 111 or under rules promulgated by the secretary of employment relations administration or is eligible for reemployment with the state under s. 45.50 after completion of his or her service in the U.S. armed forces.

SECTION 60. 40.06 (1) (dm) of the statutes is amended to read:

40.06 (1) (dm) Each determination by a department head regarding the classification of a state employee as a protective occupation participant shall be reviewed by the department of employment relations administration. A state employee's name may not be certified to the fund as a protective occupation participant under par. (d) until the department of employment relations administration approves the determination.

SECTION 61. 45.43 (7) (b) of the statutes is amended to read:

45.43 (7) (b) The department shall award a grant annually to a county that meets the standards developed under this subsection and employs a county veterans' service officer who, if chosen after August 9, 1989, is chosen from a list of candidates who have taken a civil service examination for the position of county veterans' service officer developed and administered by the division of merit recruitment and selection in the department of employment relations administration, or is appointed under a civil service competitive examination procedure under ch. 63 or s. 59.52 (8). The

grant shall be \$8,500 for a county with a population of less than 20,000, \$10,000 for a county with a population of 20,000 to 45,499, \$11,500 for a county with a population of 45,500 to 74,999, and \$13,000 for a county with a population of 75,000 or more. The department shall use the most recent Wisconsin official population estimates prepared by the demographic services center when making grants under this paragraph.

SECTION 62. 46.29 (3) (d) of the statutes is amended to read:

46.29 (3) (d) The secretary of employment relations administration.

SECTION 63. 49.33 (5) of the statutes is amended to read:

49.33 (5) Personnel examinations. Statewide examinations to ascertain qualifications of applicants in any county department administering aid to families with dependent children shall be given by the administrator of the division of merit recruitment and selection in the department of employment relations administration. The department of employment relations administration shall be reimbursed for actual expenditures incurred in the performance of its functions under this section from the appropriations available to the department of health and family services for administrative expenditures.

SECTION 64. 59.26 (8) (a) of the statutes is amended to read:

59.26 (8) (a) In any county with a population of less than 500,000, the board, by ordinance, may fix the number of deputy sheriffs to be appointed in that county at not less than that number required by sub. (1) (a) and (b) and may set the salary of those deputies. The board may provide by ordinance that deputy sheriff positions be filled by appointment by the sheriff from a list of all persons with the 3 highest scores for each position based on a competitive examination. Such competitive examinations may be by a county civil service commission or by the division of merit

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recruitment and selection in the department of employment relations administration at the option of the board and it shall so provide by ordinance. The division of merit recruitment and selection in the department of employment relations administration shall, upon request of the board, conduct such examination according to the methods used in examinations for the state civil service and shall certify an eligible list of the names of all persons with the 3 highest scores on that examination for each position to the sheriff of that county who shall make an appointment from that list to fill the position within 10 days after he or she receives the eligible list. The county for which such examination is conducted shall pay the cost of that examination. If a civil service commission is decided upon for the selection of deputy sheriffs, then ss. 63.01 to 63.17 shall apply so far as consistent with this subsection, except ss. 63.03, 63.04 and 63.15 and except the provision governing minimum compensation of the commissioners. The ordinance or an amending ordinance may provide for employee grievance procedures and disciplinary actions, for hours of work, for tours of duty according to seniority and for other administrative regulations. Any board provision consistent with this paragraph and existing on July 25, 1951, is validated. If the sheriff fills a deputy sheriff position by promotion, the sheriff shall make the appointment to the position from a list of 3 deputy sheriffs who receive the highest scores in a competitive examination. Such competitive examinations may be by a county civil service commission or by the division of merit recruitment and selection in the department of employment relations administration at the option of the board and it shall so provide by ordinance.

SECTION 65. 70.99 (3) (a) of the statutes is amended to read:

70.99 (3) (a) The state department of employment relations administration shall recommend a reasonable salary range for the county assessor for each county based upon pay for comparable work or qualifications in that county. If, by contractual agreement under s. 66.0301, 2 or more counties join to employ one county assessor with the approval of the secretary of revenue, the department of employment relations administration shall recommend a reasonable salary range for the county assessor under the agreement. The department of revenue shall assist the county in establishing the budget for the county assessor's offices, including the number of personnel and their qualifications, based on the anticipated workload.

Section 66. 73.09 (2) of the statutes is amended to read:

73.09 (2) Department of revenue assessment personnel under sub. (1) shall also apply to department of revenue assessment personnel commencing on January 1, 1981. The department of employment relations administration with the assistance of the department of revenue shall determine the position classifications for which certification shall apply within the department of revenue. The first level of certification shall be obtained within 100 days of the employee's appointment. The department of revenue in consultation with the department of employment relations administration shall establish requirements for obtaining higher levels of assessor certification.

Section 67. 73.09 (5) of the statutes is amended to read:

73.09 (5) EXAMINATIONS. As provided in subs. (1) and (2), the department of revenue, assisted by the division of merit recruitment and selection in the department of employment relations administration, shall prepare and administer examinations for each level of certification. Persons applying for an examination

under s. 230.25 (1n).

1	under this subsection shall submit a \$20 examination fee with their application.
2	Certification shall be granted to each person who passes the examination for that
3	level.
4	SECTION 68. 111.81 (5) of the statutes is amended to read:
5	111.81 (5) "Department" means the department of employment relations
6	administration.
7	SECTION 69. 111.815 (3) of the statutes is repealed.
8	SECTION 70. 111.86 (2) of the statutes is amended to read:
9	111.86 (2) The department shall charge a state department or agency the
10	employer's share of the cost related to grievance arbitration under sub. (1) for any
11	arbitration that involves one or more employees of the state department or agency.
12	Each state department or agency so charged shall pay the amount that the
13	department charges from the appropriation account or accounts used to pay the
14	salary of the grievant. Funds received under this subsection shall be credited to the
$\widehat{15}$	appropriation account under s. 20.512 (1) (km) 20.505 (1) (KO)
16	SECTION 71. 146.59 (3) (b) of the statutes is amended to read:
17	146.59 (3) (b) Any authorization under par. (a) shall comply with all applicable
18	provisions of subch. V of ch. 111 and ch. 230, any delegation of authority by the
19	department of employment relations administration to the board, and any collective
20	bargaining agreement with respect to employees of the board.
21	SECTION 72. 227.10 (3) (e) of the statutes is amended to read:
22	227.10 (3) (e) Nothing in this subsection prohibits the administrator of the
23	division of merit recruitment and selection in the department of employment
24	relations administration from promulgating rules relating to expanded certification

SECTION 73.	227.47	(2) of the	statutes i	is amended	to read:

227.47 (2) Except as otherwise provided in this subsection, a proposed or final decision of the personnel commission, hearing examiner or arbitrator concerning an appeal of the decision of the secretary of employment relations administration made under s. 230.09 (2) (a) or (d) shall not be accompanied by findings of fact or conclusions of law. If within 30 days after the commission issues a decision in such an appeal either party files a petition for judicial review of the decision under s. 227.53 and files a written notice with the commission that the party has filed such a petition, the commission shall issue written findings of fact and conclusions of law within 90 days after receipt of the notice. The court shall stay the proceedings pending receipt of the findings and conclusions.

SECTION 74. 230.03 (9) of the statutes is amended to read:

230.03 (9) "Department" means the department of employment relations administration.

SECTION 75. 230.04 (5) of the statutes is amended to read:

230.04 (5) The secretary shall promulgate rules on all matters relating to the administration of the department and the performance of the duties assigned to the secretary, except on matters relating to those provisions of subch. If for which responsibility is specifically charged to the administrator.

SECTION 76. 230.04 (7) of the statutes is repealed.

SECTION 77. 230.08 (2) (e) 1. of the statutes is amended to read:

230.08 (2) (e) 1. Administration — $10 \underline{12}$.

SECTION 78. 230.08 (2) (e) 4. of the statutes is repealed.

SECTION 79. 230.08 (2) (xe) of the statutes is amended to read:

230.08 (2) (xe) The director of Indian gaming in the department of administration, and the attorney in the department of administration, appointed under s. 569.015 (2).

SECTION 80. 230.08 (2) (xt) of the statutes is created to read:

230.08 (2) (xt) A position in the office of the secretary of administration to advise and assist the secretary on matters related to affirmative action, equal employment opportunity, diversity, and other state employment relation matters.

Section 81. 230.08 (2) (y) of the statutes is amended to read:

230.08 (2) (y) The director and staff assistant of the federal-state relations office of the department of administration.

SECTION 82. 230.08 (4) (c) of the statutes is amended to read:

230.08 (4) (c) Any proposal of a board, department or commission, as defined in par. (a) and s. 15.01 (5), or of the historical society, for a change in the number of positions enumerated in sub. (2) (e), before being submitted to the legislature, shall first be submitted by the board, department or commission or by the historical society for a separate review by the department of administration and by the secretary. The department of administration's secretary's review shall include information on the appropriateness of the proposed change with regard to a board's, department's, commission's or society's current or proposed internal organizational structure under s. 15.02 (4). The secretary's review and shall include information on whether the existing classified or existing or proposed unclassified division administrator position involved is or would be assigned to pay range 1–18 or above in schedule 1, or a comparable level, of the compensation plan under s. 230.12. The results of these reviews this review shall be provided by the department of administration and by the secretary to the joint committee on finance and the joint committee on employment

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relations at the same time that the board's, department's, commission's or society's proposal is presented to either committee.

SECTION 83. 230.08 (7) of the statutes is amended to read:

230.08 (7) EXCEPTIONAL EMPLOYMENT SITUATIONS. The administrator secretary shall provide, by rule, for exceptional methods and kinds of employment to meet the needs of the service during periods of disaster or national emergency, and for other exceptional employment situations such as to employ the mentally disabled, the physically disabled and the disadvantaged.

SECTION 84. 230.09 (2) (g) of the statutes is amended to read:

230.09 (2) (g) When filling a new or vacant position, if the secretary determines that the classification for a position is different than that provided for by the legislature as established by law or in budget determinations, or as authorized by the joint committee on finance under s. 13.10, or as specified by the governor creating positions under s. 16.505 (1) (c) or (2), the University of Wisconsin Hospitals and Clinics Board creating positions under s. 16.505 (2n) or the board of regents of the University of Wisconsin System creating positions under s. 16.505 (2m), or is different than that of the previous incumbent, the secretary shall notify the administrator and the secretary of administration. The administrator shall withhold action on the selection and certification process for filling the position. The secretary of administration shall review the position to determine that sufficient funds exist for the position and that the duties and responsibilities of the proposed position reflect the intent of the legislature as established by law or in budget determinations, the intent of the joint committee on finance acting under s. 13.10, the intent of the governor creating positions under s. 16.505 (1) (c) or (2), the University of Wisconsin Hospitals and Clinics Board creating positions under s.

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comply with ch. 230.

1	16.505 (2n) or the intent of the board of regents of the University of Wisconsin System
2	creating positions under s. 16.505 (2m). The administrator may not proceed with the
3	selection and certification process until the secretary of administration has
4	authorized the position to be filled.
5	SECTION 85. 230.12 (7m) of the statutes is amended to read:
6	230.12 (7m) Pay adjustment filing requirements. Except as provided in the
7	rules of the secretary and in the compensation plan, pay increases shall be made only
8	on the dates prescribed under sub. (8). Appointing authorities shall at such times
9	each year as specified by the secretary file with the secretary and with the
10	department of administration a list of employees showing their then existing pay
11	rates and their proposed new pay rates.
12	SECTION 86. 230.14 (4) of the statutes is amended to read:
13	230.14 (4) The administrator may charge an agency a fee to announce any
14	vacancy to be filled in a classified or unclassified position in that agency. Funds
15	received under this subsection shall be credited to the appropriation account under
16	s. 20.512 (1) (ka) <u>20.505 (1) (kg)</u>
17	SECTION 87. 230.147 (3) of the statutes is amended to read:
18	230.147 (3) Notwithstanding subs. (1) and (2), the state fair park board shall
19	make every reasonable effort to employ in permanent full-time equivalent positions
20	persons who, at the time determined under sub. (4), receive aid under s. 49.19 or
21	benefits under s. 49.147 (3) to (5). The state fair park board shall consult with the

SECTION 88. 230.215 (3) (a) of the statutes is amended to read:

department of employment relations to assure that its efforts under this subsection

230.215 (3) (a) An agency may, with the approval of the secretary and with the approval of the secretary of administration under s. 16.50, restructure budgeted permanent positions as such positions become vacant or if an employee voluntarily requests a job—sharing or permanent part—time employment opportunity. No employee occupying a full—time permanent position may be involuntarily terminated, demoted, transferred or reassigned in order to restructure that position for permanent part—time employment and no such employee may be required to accept a permanent part—time position as a condition of continued employment.

Section 89. 233.10 (3) (c) 4. of the statutes is amended to read:

233.10 (3) (c) 4. Grant to the carry-over employee military leave, treatment of military leave, jury service leave and voting leave in accordance with s. 230.35 (3) and (4) (e) and, to the extent applicable, rules of the department of employment relations administration governing such leaves for employees in the classified service as of the last day of the employee's employment as a state employee if the employee was entitled to those benefits on that day.

SECTION 90. 233.10 (4) of the statutes is amended to read:

233.10 (4) Notwithstanding the requirement that an employee be a state employee, a carry—over employee of the authority who was employed in a position in the classified service immediately prior to beginning employment with the authority shall, from June 29, 1996, to June 30, 1997, have the same transfer rights under s. 230.29 and the rules of the department of employment relations administration governing transfers as a person who holds a position in the classified service.

SECTION 91. 301.16 (10) (b) of the statutes is amended to read:

301.16 (10) (b) In the selection of classified service employees of the institution specified in par. (a), the appointing authority shall, whenever possible, use the

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expanded certification program under rules of the administrator of the division of merit recruitment and selection in the department of employment relations administration to ensure that employees of the institution reflect the general population of either the county in which the institution is located or the most populous county contiguous to the county in which the institution is located, whichever population is greater. The administrator of the division of merit recruitment and selection in the department of employment relations administration shall provide guidelines for the administration of this selection procedure.

Section 92. 895.65 (2) of the statutes is amended to read:

895.65 (2) An employee may bring an action in circuit court against his or her employer or employer's agent, including this state, if the employer or employer's agent retaliates, by engaging in a disciplinary action, against the employee because the employee exercised his or her rights under the first amendment to the U.S. constitution or article I, section 3, of the Wisconsin constitution by lawfully disclosing information or because the employer or employer's agent believes the employee so exercised his or her rights. The employee shall bring the action within 2 years after the action allegedly occurred or after the employee learned of the action, whichever occurs last. No employee may bring an action against the department of employment relations administration as an employer's agent.

SECTION 93. 938.538 (6m) (b) of the statutes is amended to read:

938.538 (6m) (b) In the selection of classified service employees for a secured correctional facility authorized under 1993 Wisconsin Act 377, section 9108 (1) (a), the appointing authority shall make every effort to use the expanded certification program under s. 230.25 (1n) or rules of the administrator of the division of merit

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recruitment and selection in the department of employment relations administration to ensure that the percentage of employees who are minority group members approximates the percentage of the juveniles placed at that secured correctional facility who are minority group members. The administrator of the division of merit recruitment and selection in the department of employment relations administration shall provide guidelines for the administration of this selection procedure.

SECTION 94. 978.12 (1) (c) of the statutes is amended to read:

978.12 (1) (c) Assistant district attorneys. Assistant district attorneys shall be employed outside the classified service. For purposes of salary administration, the secretary of employment relations administration shall establish one or more classifications for assistant district attorneys in accordance with the classification or classifications allocated to assistant attorneys general. Except as provided in s. 111.93 (3), the salaries of assistant district attorneys shall be established and adjusted in accordance with the state compensation plan for assistant attorneys general whose positions are allocated to the classification or classifications established by the secretary of employment relations administration.

Section 9118. Nonstatutory provisions; employment relations department.

- (1) Transfer of functions of the department of employment relations to the department of administration.
- (a) Assets and liabilities. On the effective date of this paragraph, all assets and liabilities of the department of employment relations shall become the assets and liabilities of the department of administration.

- (b) Tangible personal property. On the effective date of this paragraph, all tangible personal property, including records, of the department of employment relations is transferred to the department of administration.
- (c) Contracts. All contracts entered into by the department of employment relations that are in effect on the effective date of this paragraph remain in effect and are transferred to the department of administration. The department of administration shall carry out any obligations under such a contract until the contract is modified or rescinded by the department of administration to the extent allowed under the contract.
- (d) Employee transfers and status. On the effective date of this paragraph, all incumbent employees holding classified positions in the department of employment relations are transferred to the department of administration. Employees transferred under this paragraph have all the rights and the same status under subchapter V of chapter 111 and chapter 230 of the statutes in the department of administration that they enjoyed in the department of employment relations immediately before the transfer. Notwithstanding section 230.28 (4) of the statutes, no employee so transferred who has attained permanent status in class may be required to serve a probationary period.
- (e) Rules and orders. All rules promulgated by the department of employment relations that are in effect on the effective date of this paragraph remain in effect until their specified expiration dates or until amended or repealed by the department of administration. All orders issued by the department of employment relations that are in effect on the effective date of this paragraph remain in effect until their specified expiration dates or until modified or rescinded by the department of administration.

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(f) Pending matters. Any matter pending with the department of employment
relations on the effective date of this paragraph is transferred to the department of
administration and all materials submitted to or actions taken by the department
of employment relations with respect to the pending matter are considered as having
been submitted to or taken by the department of administration.

(END)



State of Misconsin 2003 - 2004 LEGISLATURE

LRB-0576/4 S RAC:cjs:rs

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DOA:.....Caucutt – BB0191, Department of Employment Relations merger into the Department of Administration

FOR 2003-05 BUDGET — NOT READY FOR INTRODUCTION

AN ACT /...; relating to: the budget.

Analysis by the Legislative Reference Bureau STATE GOVERNMENT

STATE EMPLOYMENT

This bill eliminates DER and transfers its powers and duties to DOA. Currently, DER is charged with administering the state civil service system, establishing and maintaining the state's classification system, crafting the compensation plan for most nonrepresented state employees for submission to the Joint Committee on Employment Relations, establishing procedures for recruitment, selection, appointment, and promotion for classified positions in the state civil service, developing and maintaining the career executive service, and administering the hazardous employment program. The bill also authorizes two additional unclassified division administrator positions in DOA as well as an unclassified position in the office of the secretary of administration to advise and assist the secretary on certain employment relations.

For further information see the **state** fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1 prosecution services and to defray the expenses incurred by the building commission 2 not otherwise appropriated and to administer the civil service system under ch. 230 3 and for paying awards under s. 230.48 and to defray the expenses of the state 4 employees suggestion board. 5 **Section 23.** 20.512 (intro.) of the statutes is repealed. ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 6 **Section 24.** 20.512 (1) (title) of the statutes is repealed. ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 7 **Section 25.** 20.512 (1) (a) of the statutes is repealed. ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 8 **SECTION 26.** 20.512 (1) (i) of the statutes is renumbered 20.505 (1) (ic). ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 9 **Section 27.** 20.512 (1) (j) of the statutes is repealed. ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 10 **Section 28.** 20.512 (1) (jm) of the statutes is renumbered 20.505 (1) (jc). ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 11 **SECTION 29.** 20.512 (1) (k) of the statutes is renumbered 20.505 (1) (k). ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 12 **SECTION 30.** 20.512 (1) (ka) of the statutes is renumbered 20.505 (1) ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 13 **SECTION 31.** 20.512 (1) (km) of the statutes is renumbered 20.505 (1) (ko). ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 14 Section 32. 20.512 (1) (m) of the statutes is repealed. ****Note: This Section involves a change in an appropriation that must be

reflected in the revised schedule in s. 20.005, stats.

16.505 (2n) or the intent of the board of regents of the University of Wisconsin System
creating positions under s. 16.505 (2m). The administrator may not proceed with the
selection and certification process until the secretary of administration has
authorized the position to be filled.

Section 85. 230.12 (7m) of the statutes is amended to read:

230.12 (7m) Pay adjustment filing requirements. Except as provided in the rules of the secretary and in the compensation plan, pay increases shall be made only on the dates prescribed under sub. (8). Appointing authorities shall at such times each year as specified by the secretary file with the secretary and with the department of administration a list of employees showing their then existing pay rates and their proposed new pay rates.

SECTION 86. 230.14 (4) of the statutes is amended to read:

230.14 (4) The administrator may charge an agency a fee to announce any vacancy to be filled in a classified or unclassified position in that agency. Funds received under this subsection shall be credited to the appropriation account under s. 20.512 (1) (ka) 20.505 (1) (kg)

SECTION 87. 230.147 (3) of the statutes is amended to read:

230.147 (3) Notwithstanding subs. (1) and (2), the state fair park board shall make every reasonable effort to employ in permanent full—time equivalent positions persons who, at the time determined under sub. (4), receive aid under s. 49.19 or benefits under s. 49.147 (3) to (5). The state fair park board shall consult with the department of employment relations to assure that its efforts under this subsection comply with ch. 230.

SECTION 88. 230.215 (3) (a) of the statutes is amended to read:

(f) Pending matters. Any matter pending with the department of employment
relations on the effective date of this paragraph is transferred to the department of
administration and all materials submitted to or actions taken by the department
of employment relations with respect to the pending matter are considered as having
been submitted to or taken by the department of administration.

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(END)



State of Misconsin 2003 - 2004 LEGISLATURE

LRB-0576/5 (RAC:cjs:cph

DOA:.....Caucutt – BB0191, Department of Employment Relations merger into the Department of Administration

FOR 2003-05 BUDGET — NOT READY FOR INTRODUCTION

AN ACT : relating

AN ACT ...; relating to: the budget.

Analysis by the Legislative Reference Bureau STATE GOVERNMENT

STATE EMPLOYMENT

This bill eliminates DER and transfers its powers and duties to DOA. Currently, DER is charged with administering the state civil service system, establishing and maintaining the state's classification system, crafting the compensation plan for most nonrepresented state employees for submission to the Joint Committee on Employment Relations, establishing procedures for recruitment, selection, appointment, and promotion for classified positions in the state civil service, developing and maintaining the career executive service, and administering the hazardous employment program. The bill also authorizes two additional unclassified division administrator positions in DOA as well as an unclassified position in the office of the secretary of administration to advise and assist the secretary on certain employment relations.

For further information see the **state** fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

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13.51 (2) (b)	The secretary of employment relations administration or	r the
secretary's designed).	

SECTION 6. 15.103 (3m) of the statutes is created to read:

15.103 (3m) DIVISION OF MERIT RECRUITMENT AND SELECTION. (a) There is created in the department of administration a division of merit recruitment and selection.

(b) The chief justice of the supreme court, the speaker of the assembly, the president of the senate, and two individuals appointed by the governor, one of whom may not be employed by the state, or their designees, shall compile a list of 3 qualified individuals to serve as the administrator of the division of merit recruitment and selection in the department of administration. The governor shall request that the chief justice of the supreme court, the speaker of the assembly, the president of the senate, and two individuals appointed by the governor, one of whom may not be employed by the state, or their designees, submit another list of 3 qualified individuals. The chief justice of the supreme court, the speaker of the assembly, the president of the senate, and two individuals appointed by the governor, one of whom may not be employed by the state, or their designees, shall continue to submit lists of 3 qualified individuals until such time that the governor property an individual from a list. The individual shall be appointed for a 5-year term.

SECTION 7. 15.16 (1) (intro.) of the statutes is amended to read:

15.16 (1) EMPLOYEE TRUST FUNDS BOARD. (intro.) The employee trust funds board shall consist of the governor or the governor's designee on the group insurance board, the secretary of employment relations administration or the secretary's designee and 11 persons appointed or elected for 4—year terms as follows:

SECTION 8. 15.165 (2) of the statutes is amended to read:

selected 5 hall be nominated by the governor (select)

yournelles) and with the advice and consent

(f) Pending matters. Any matter pending with the department of employment
relations on the effective date of this paragraph is transferred to the department of
administration and all materials submitted to or actions taken by the department
of employment relations with respect to the pending matter are considered as having
been submitted to or taken by the department of administration.

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(END)



State of Misconsin **2003 - 2004 LEGISLATURE**

LRB-0576/6 RAC:cjs&wljtrs

DOA:.....Caucutt - BB0191, Department of Employment Relations merger into the Department of Administration

FOR 2003-05 BUDGET — NOT READY FOR INTRODUCTION

AN ACT Grelating to: the budget.

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STATE GOVERNMENT

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This bill eliminates DER and transfers its powers and duties to DOA. Currently, DER is charged with administering the state civil service system, establishing and maintaining the state's classification system, crafting the compensation plan for most nonrepresented state employees for submission to the Joint Committee on Employment Relations, establishing procedures for recruitment, selection, appointment, and promotion for classified positions in the state civil service, developing and maintaining the career executive service, and administering the hazardous employment program. The bill also authorizes two additional unclassified division administrator positions in DOA as well as an unclassified position in the office of the secretary of administration to advise and assist the secretary on certain employment relations.

For further information see the **state** fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

recruitment and selection in the department of employment relations administration to ensure that the percentage of employees who are minority group members approximates the percentage of the juveniles placed at that secured correctional facility who are minority group members. The administrator of the division of merit recruitment and selection in the department of employment relations administration shall provide guidelines for the administration of this selection procedure.

SECTION 94. 978.12 (1) (c) of the statutes is amended to read:

978.12 (1) (c) Assistant district attorneys. Assistant district attorneys shall be employed outside the classified service. For purposes of salary administration, the secretary of employment relations administration shall establish one or more classifications for assistant district attorneys in accordance with the classification or classifications allocated to assistant attorneys general. Except as provided in s. 111.93 (3), the salaries of assistant district attorneys shall be established and adjusted in accordance with the state compensation plan for assistant attorneys general whose positions are allocated to the classification or classifications established by the secretary of employment relations administration.

SECTION 9118. Nonstatutory provisions; employment relations department.

- (1) Transfer of functions of the department of employment relations to the department of administration.
- (a) Assets and liabilities. On the effective date of this paragraph, all assets and liabilities of the department of employment relations shall become the assets and liabilities of the department of administration.

(f) *Pending matters*. Any matter pending with the department of employment relations on the effective date of this paragraph is transferred to the department of administration and all materials submitted to or actions taken by the department of employment relations with respect to the pending matter are considered as having been submitted to or taken by the department of administration.

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(END)

2003–2004 Drafting Insert FROM THE

LEGISLATIVE REFERENCE BUREAU

-715.103 (3M),

SECTION 9418. Effective dates; employment relations department

(1) MERGER OF DEPARTMENT OF EMPLOYMENT RELATIONS INTO DEPARTMENT OF ADMINISTRATION. The treatment of sections 13.121 (4), 13.123 (1) (a) 1., 13.20 (2), 13.48 (2) (j), 13.51 (2) (b), 15.16 (1) (intro.), 15.165 (2), 15.17, 15.173, 15.175 (title) and (1), 15.177 (title) and (1), 16.004 (7) (a), 16.40 (18), 16.415 (1) and (3), 16.50 (3), 16.705 (3) (intro.), 19.45 (11) (a), 20.505 (1) (a), 20.512 (intro.), (1) (title), (a), (i), (j), (jm), (k), (ka), (km), (m), and (pz), and (2), 20.901 (1) (b), 20.916 (2), (4) (a), (4m) (b), (5) (a), (8) (a), and (9) (f) 1., 20.917 (1) (c), (2) (a), (3) (a) 1. and 2., (5) (b), and (6), 20.923 (4) (intro.) (c) 3m., 20.925 (4g) (intro.) (and (g) 1m.) and (7) (intro.), 36.09 (1) (i) and (j), 36.27 (1) (am) 2., 40.05 (1) (b), (4) (ar), and (4g) (a) 4., 40.06 (1) (dm), 45.43 (7) (b), 46.29 (3) (d), 49.33 (5), 59.26 (8) (a), 70.99 (3) (a), 73.09 (2) and (5), 111.81 (5), 111.815 (3), 111.86 (2), 146.59 (3) (b), 227.10 (3) (e), 227.47 (2), 230.03 (9), 230.04 (5) and (7), 230.08 (2) (e) 1. and 4., (xe), and (y), (4) (c), and (7), 230.09 (2) (g), 230.12 (7m), 230.14 (4), 230.147 (3), 230.215 (3) (a), 233.10 (3) (c) 4. and (4), 301.16 (10) (b), 895.65 (2), 938.538 (6m) (b), and 978.12 (1) (c) of the statutes takes effect on the 30th day beginning after publication. and SECTION 9118 (1)

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State of Misconsin 2003 – 2004 LEGISLATURE

LRB-0576/Z RAC:cjs/wlj/kmg:ch

DOA:.....Caucutt – BB0191, Department of Employment Relations merger into the Department of Administration

FOR 2003-05 BUDGET — NOT READY FOR INTRODUCTION

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AN ACT ...; relating to: the budget.

Analysis by the Legislative Reference Bureau STATE GOVERNMENT

STATE EMPLOYMENT

This bill eliminates DER and transfers its powers and duties to DOA. Currently, DER is charged with administering the state civil service system, establishing and maintaining the state's classification system, crafting the compensation plan for most nonrepresented state employees for submission to the Joint Committee on Employment Relations (JCOER), establishing procedures for recruitment, selection, appointment, and promotion for classified positions in the state civil service, developing and maintaining the career executive service, and administering the hazardous employment program. The bill also authorizes two additional unclassified division administrator positions in DOA as well as an unclassified position in the office of the secretary of administration to advise and assist the secretary on certain employment relations.

For further information see the **state** fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

prosecution services and to defray the expenses incurred by the building commission 1 2 not otherwise appropriated and to administer the civil service system under ch. 230 and for paying awards under s. 230.48 and to defray the expenses of the state 3 4 employees suggestion board. **Section 23.** 20.512 (intro.) of the statutes is repealed. 5 ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 6 **SECTION 24.** 20.512 (1) (title) of the statutes is repealed. ****Note: This Section involves a change in an appropriation that must be 2003 Wisconsin Ac reflected in the revised schedule in s. 20.005, stats. 7 **Section 25.** 20.512 (1) (a) of the statutes is repealed. ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. as a Moles Section 26. 20.512 (1) (i) of the statutes is renumbered 20.505 ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 9 **SECTION 27.** 20.512 (1) (j) of the statutes is repealed. ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 10 **SECTION 28.** 20.512 (1) (jm) of the statutes is renumbered 20.505 (1) (jc). ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 11 **SECTION 29.** 20.512 (1) (k) of the statutes is renumbered 20.505 (1) (k). ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 12 **SECTION 30.** 20.512 (1) (ka) of the statutes is renumbered 20.505 (1) (kp). ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 13 **SECTION 31.** 20.512 (1) (km) of the statutes is renumbered 20.505 (1) (ko). ****Note: This Section involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats. 14 **Section 32.** 20.512 (1) (m) of the statutes is repealed. ****Note: This Section involves a change in an appropriation that must be

reflected in the revised schedule in s. 20.005, stats.

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grant shall be \$8,500 for a county with a population of less than 20,000, \$10,000 for a county with a population of 20,000 to 45,499, \$11,500 for a county with a population of 45,500 to 74,999, and \$13,000 for a county with a population of 75,000 or more. The department shall use the most recent Wisconsin official population estimates prepared by the demographic services center when making grants under this 2003 Wisconsin paragraph.

Section 62. 46.29 (3) (d) of the statutes is amended to read:

46.29 (3) (d) The secretary of employment relations administration.

SECTION 63. 49.23 (5) of the statutes is amended to read:

49138 (5) Personnel examinations. Statewide examinations to ascertain qualifications of applicants in any county department administering aid to families with dependent children shall be given by the administrator of the division of merit recruitment and selection in the department of employment relations administration. The department of employment relations administration shall be reimbursed for actual expenditures incurred in the performance of its functions under this section from the appropriations available to the department of health and family services for administrative expenditures.

SECTION 64. 59.26 (8) (a) of the statutes is amended to read:

59.26 (8) (a) In any county with a population of less than 500,000, the board, by ordinance, may fix the number of deputy sheriffs to be appointed in that county at not less than that number required by sub. (1) (a) and (b) and may set the salary of those deputies. The board may provide by ordinance that deputy sheriff positions be filled by appointment by the sheriff from a list of all persons with the 3 highest scores for each position based on a competitive examination. Such competitive examinations may be by a county civil service commission or by the division of merit

affeld by LRB-0576 NOLRB-0190.

RAC:cjs/wlj/kmg:ch

SECTION 73. 227.47 (2) of the statutes is amended to read:

227.47 (2) Except as otherwise provided in this subsection, a proposed or final employment relations decision of the parton ad commission, hearing examiner or arbitrator concerning an appeal of the decision of the secretary of employment relations administration made under s. 230.09 (2) (a) or (d) shall not be accompanied by findings of fact or conclusions of law. If within 30 days after the commission issues a decision in such an appeal either party files a petition for judicial review of the decision under s. 227.53 and files a written notice with the commission that the party has filed such a petition, the commission shall issue written findings of fact and conclusions of law within 90 days after receipt of the notice. The court shall stay the proceedings pending receipt of the findings and conclusions.

SECTION 74. 230.03 (9) of the statutes is amended to read:

230.03 (9) "Department" means the department of employment relations administration.

SECTION 75. 230.04 (5) of the statutes is amended to read:

230.04 (5) The secretary shall promulgate rules on all matters relating to the administration of the department and the performance of the duties assigned to the secretary, except on matters relating to those provisions of subch. II for which responsibility is specifically charged to the administrator.

Section 76. 230.04 (7) of the statutes is repealed.

Section 77. 230.08 (2) (e) 1. of the statutes is amended to read:

230.08 (2) (e) 1. Administration — 10 12/

SECTION 78. 230.08 (2) (e) 4. of the statutes is repealed.

Section 79. 230.08 (2) (xe) of the statutes is amended to read:

5. 230.08 (2) (e) ! ** affected by CRB-0576 \$ LRB-1289.

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2003 Wisconsin Act.

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SECTION 94. 978.12 (1) (c) of the statutes is amended to read:

978.12 (1) (c) Assistant district attorneys. Assistant district attorneys shall be employed outside the classified service. For purposes of salary administration, the

secretary of employment relations administration shall establish one or more

12 classifications for assistant district attorneys in accordance with the classification
13 or classifications allocated to assistant attorneys general. Except as provided in s

or classifications allocated to assistant attorneys general. Except as provided in s.

adjusted in accordance with the state compensation plan for assistant attorneys

111.93 (3), the salaries of assistant district attorneys/shall be established and

general whose positions are allocated to the classification or classifications

established by the secretary of employment relations administration.

Section 9118. Nonstatutory provisions; employment relations department.

- (1) Transfer of functions of the department of employment relations to the department of administration.
- (a) Assets and liabilities. On the effective date of this paragraph, all assets and liabilities of the department of employment relations shall become the assets and liabilities of the department of administration.

mayerted by LRB-0576 and LRB-1373.

and assignable prosecutors

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(f) *Pending matters*. Any matter pending with the department of employment relations on the effective date of this paragraph is transferred to the department of administration and all materials submitted to or actions taken by the department of employment relations with respect to the pending matter are considered as having been submitted to or taken by the department of administration.

Section 9418. Effective dates; employment relations department.

(1) MERGER OF DEPARTMENT OF EMPLOYMENT RELATIONS INTO DEPARTMENT OF ADMINISTRATION. The treatment of sections 13.121 (4), 13.123 (1) (a) 1., 13.20 (2), 13.48 (2) (j), 13.51 (2) (b), 15.103 (3m), 15.16 (1) (intro.), 15.165 (2), 15.17, 15.173, 15.175 (title) and (1), 15.177 (title) and (1), 16.004 (7) (a), 16.40 (18), 16.415 (1) and (3), 16.50 (3), 16.705 (3) (intro.), 19.45 (11) (a), 20.505 (1) (a), 20.512 (intro.), (1) (title), (a), (i), (j), (jm), (k), (ka), (km), (m), and (pz), and (2), 20.901 (1) (b), 20.916 (2), (4) (a), (4m) (b), (5) (a), (8) (a), and (9) (f) 1., 20.917 (1) (c), (2) (a), (3) (a) 1. and 2., (5) (b), and (6), 20.923 (4) (intro.), (c) 3m., and (g) 1m., (4g) (intro.), (6) (ae), and (7) (intro.), 36.09 (1) (i) and (j), 36.27 (1) (am) 2., 40.05 (1) (b), (4) (ar), and (4g) (a) 4., 40.06 (1) (dm), 45.43 (7) (b), 46.29 (3) (d), 49.33 (5), 59.26 (8) (a), 70.99 (3) (a), 73.09 (2) and (5), 111.81 (5), 111.815 (3), 111.86 (2), 146.59 (3) (b), 227.10 (3) (e), 227.47 (2), 230.03 (9), 230.04 (5) and (7), 230.08 (2) (e) 1. and 4., (xe), (xt), and (y), (4) (c), and (7), 230.09 (2) (g), 230.12 (7m), 230.14 (4), 230.147 (3), 230.215 (3) (a), 233.10 (3) (c) 4. and (4), 301.16 (10) (b), 895.65 (2), 938.538 (6m) (b), and 978.12 (1) (c) of the statutes and Section 9118 (1) of this act take effect on the 30th day beginning after publication.

(END)

D-note

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To: CAUCUTT, FATH, KrANZ, and Mukasa
This digit recovered LRB-0576, LRB-0190, LRB-1289, DLRB-1295,
LRB-0190, LRB-1289, & LRB-1295,
continue continue to appear in the compiled
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DRAFTER'S NOTE FROM THE LEGISLATIVE REFERENCE BUREAU

LRB-0576/8dn RAC:cjs/wlj/kmg/jld:jf

February 6, 2003

To: Caucutt, Fath, Kranz, and Mukasa:

This draft reconciles LRB-0576, LRB-0190, LRB-1289, LRB-1295, and LRB-1373. All drafts will continue to appear in the compiled bill.

Rick A. Champagne Senior Legislative Attorney Phone: (608) 266–9930

E-mail: rick.champagne@legis.state.wi.us